

# POSTECH SEMESTER EXCHANGE FACT SHEET

## Administrative Info

<b>University Info</b>	<b>Pohang University of Science and Technology</b> <a href="http://www.postech.ac.kr">www.postech.ac.kr</a>
<b>Office in Charge of Exchange</b>	<b>Student Affairs</b> <a href="http://international.postech.ac.kr">http://international.postech.ac.kr</a>
<b>Contact Info</b>	<a href="mailto:iao@postech.ac.kr">iao@postech.ac.kr</a> / <a href="mailto:student-affairs@postech.ac.kr">student-affairs@postech.ac.kr</a> +82-54-279-3682~6  Student Affairs, Hogil Kim Memorial Hall, POSTECH 77 Cheongam-Ro, Nam-Gu, Pohang, Gyeongbuk, Korea, 37673
<b>Exchange Coordinators</b>	<b>INBOUND (Exchange, Research/Visiting)</b> <b>Ms. Monica No</b> <a href="mailto:monicaevno@postech.ac.kr">monicaevno@postech.ac.kr</a> +82-54-279-3683  OUTBOUND (Exchange, Summer) <a href="mailto:exchange-out@postech.ac.kr">exchange-out@postech.ac.kr</a> +82-54-279-3686
<b>International Student and Scholar Services (ISSS)</b>	Ms. Minha Lee <a href="mailto:minha0328@postech.ac.kr">minha0328@postech.ac.kr</a> +82-54-279-3685  Ms. YeonJoo Choi <a href="mailto:yeonjoochoi@postech.ac.kr">yeonjoochoi@postech.ac.kr</a> +82-54-279-3684  ISSS, 1 <sup>st</sup> Floor, POSCO International Center, POSTECH, 77 Cheongam-Ro, Nam-Gu, Pohang, Gyeongbuk, Korea, 37673

## Important Dates: 2022 Fall

<b>Course Registration</b>	Approx. 1-3 weeks before the beginning of the semester. <i>* Details will be provided after official admissions.</i>
<b>Arrival &amp; Orientations</b>	Week before courses begin
<b>Semester Term</b>	<b>September 5 – December 23</b>
<b>Exams</b>	<b>Mid-Terms: October 24 - 28</b> <b>Final Exams: December 19 - 23</b>
<b>Dorm Check-Outs</b>	~ <b>December 24 (Saturday)</b>
<b>Final Grades</b>	Grade Check: 1 <sup>st</sup> week of Winter Break Grade Adjustments: 2 <sup>nd</sup> week of Winter Break
<b>Academic Transcript</b>	The hard copy of the Official Academic Transcript will arrive at home university's international office within 1 month after the grade adjustment period.

## General Information

<b>Exchange Programs</b>	Offered to Students of Partner Universities <ol style="list-style-type: none"> <li>1. <b>Semester Exchange</b> (C: Course Taking) : Spring/Fall semester, credit transfer</li> <li>2. <b>Research Exchange</b> (R: Research Participation) : Non-credit, lab research for thesis, internship, etc.</li> <li>3. <b>C + R Combined</b> : Term may overlap and/or be continuous</li> </ol>
<b>Research Participation</b>	Students are required to navigate and contact their POSTECH advising professor-to-be directly and receive official approval prior to the application process.
<b>Maximum Period of Exchange</b>	1. C: 1 academic year (2 semesters) 2. R: 2 years (visa extension needed after 1st year)
<b>Compulsory Medical Insurance</b>	Students are required to purchase a <b>separate insurance plan</b> that covers most illnesses and injuries and is valid for <b>at least 1 month</b> from the student's arrival in Korea.  Additionally, as of March 2021, <b>all international students in Korea will be automatically registered to the <a href="#">National Health Insurance Service (NHIS)</a>, effective from the date of their alien registration (most likely done within 10 days into the semester)</b> . All will be able to receive equal medical benefits as Korean nationals, receiving automatic discounts for doctors' appointments and prescription drugs. Exchange students will receive monthly invoices by post, and the cost will be <b>approx. 60,000 KRW/month</b> .

<b>Majors / Departments</b> (Website Links)	<a href="#">Undergraduate Programs</a> <a href="#">Graduate Programs</a>
<b>University Account</b> (HEMOS / POVIS)	Students will be asked to make a HEMOS account on POVIS with their Student ID number issued within a month of admission. It will be their email account, means for course registration, and will grant access to the university's system throughout the program.
<b>On-Campus Housing</b>	All international students willing to live on campus will be assigned to DICE (Dormitory for International Cultural Exchange) if spaces permit. <i>* Specific costs will be specified in the upcoming pages.</i>
<b>Course Listings</b>	<a href="https://plms.postech.ac.kr/local/ubion/course/lists.php?lang=en">https://plms.postech.ac.kr/local/ubion/course/lists.php?lang=en</a> (Semester Indication: Spring-1, Fall-2)  ※ Full Listings are usually uploaded; - Spring: Late November - Fall: Late May  For specific inquiries please contact Educational Affairs at <a href="mailto:shawnjeong@postech.ac.kr">shawnjeong@postech.ac.kr</a> .
<b>Course Registration</b>	Exchange students will register for courses on POVIS during the designated period for exchange students, if spaces permit.  To register for classes with prerequisites, please directly consult with the professor/instructor and submit the "Change of Course Registration Form" to the host department office during the add/drop period (first week of semester).
<b>Credit System</b>	Indicated as <b>Lec-Lab-Crt</b> on syllabus <b>Lec:</b> lecture hours per week <b>Lab:</b> laboratory hours per week <b>Crt:</b> Total credits offered  <b>Semester Limits (recommended)</b> <b>Undergraduate</b> - Standard Full time: 15 - Minimum: 10 / Maximum: 22 <b>Graduate</b> - Minimum: 3 / Maximum: 18
<b>Grading System</b>	POSTECH Academic Policy - Undergraduate - <a href="#">Chapter 10 – Examination &amp; Academic Record</a>

## Applying for Exchange

\* No hard copies of documents will be needed for the whole process.

\*\* All dates are subject to change and will be notified to program coordinators accordingly.

<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Students nominated by partner universities.</li> <li>2. GPA average above B (3.0/4.3)</li> <li>3. English Proficiency (<u>for non-native students</u>) : Equivalent scores of TOEFL iBT 79, IELTS (Ac) 6.0 or above</li> </ol>
<b>Nomination Deadline</b>	<p><b>Fall: ~ March 15</b> Spring: ~ September 15</p> <p>A specific Excel format will be sent to program coordinators in the beginning of the month.</p>
<b>Online Application Deadline</b>	<p><a href="#">Application Website</a></p> <p><b>Fall: After Nomination Screening ~ April 15</b> Spring: ~ October 15</p>
<b>Final Application Submission</b>	<p><b>The PDF file of the application must be sent to POSTECH by home university coordinator.</b></p> <p><b>Fall: ~ April 29</b> Spring: ~ October 29</p>
<b>Supporting Documents</b>	<ol style="list-style-type: none"> <li>1. Certificate of Enrollment</li> <li>2. Official Academic Transcript (in English) <i>(if not containing overall GPA, please specifically indicate on application, or students may not be considered for any potential scholarships)</i></li> <li>3. Proof of English Proficiency <i>(may be substituted with proof documents from home university)</i></li> <li>4. Recommendation Letter from Home University</li> <li>5. Clear Copy of Passport (scanned)</li> </ol> <p><b>*For Research Students</b></p> <ol style="list-style-type: none"> <li>5. Letter of Approval (from POSTECH professor)</li> </ol>
<b>Admission Announcements</b>	<p><b>Fall: within May</b> <b>Spring: within November</b></p> <p>Students will be receiving specific instructions and the <b>Certificate of Admission</b> along with other documents needed for (D-2) visa applications.</p>
<b>Welcome Packet from ISSS</b>	<p>Students will receive <b>Important Announcements</b> emails from <b>ISSS</b> regarding Student Visa, Housing, Insurance, Student IDs, and will also be asked to continue to liaise with the coordinators for further information on life before/at POSTECH (POVIS, Course Registration, Orientations, etc.).</p>

## Student Visa & Immigration

<p><b>Certificate of Admission</b></p>	<p>The main document for visa applications. In order for students to receive this in time, their <b>passport must be valid and cover the whole period of exchange</b> upon online applications.</p>
<p><b>Visa Applications</b></p>	<p>Credit Transfer: <b>Exchange Student (D-2-6)</b> Research Only: D-2-5 or D-2-8 The process is convenient than others as POSTECH is an <a href="#">IEQAS/Certified University</a>. But, students are strongly recommended to contact the nearest Korean embassy/consulate and check if additional documents were to be needed.</p>
<p><b>Medical Check-Up Requirement</b></p>	<p>Proof of a tuberculosis check-up (<b>in English</b>) is required for all students from high-risk countries* upon arrival.</p> <p>*Nepal, East Timor, Laos, Russia, Malaysia, Mongolia, Myanmar, Bangladesh, Vietnam, Sri Lanka, Uzbekistan, India, Indonesia, China, Cambodia, Kyrgyzstan, Thailand, Pakistan, Philippines, Nigeria, Republic of South Africa, Belarus, Mozambique, Moldova, Azerbaijan, Angola, Ethiopia, Ukraine, Zimbabwe, Kazakhstan, Democratic Republic of the Congo, Kenya, Papua New Guinea, Tajikistan, Peru (as of April 2020)</p>
<p><b>Alien Registration</b></p>	<p>Within the first 2 weeks of the semester ISSS will guide students to the Pohang Immigration Office to apply for their Alien Registration Cards (ARC), which will be the official means of identification during their stay in Korea.</p>
<p><b>Staying in Korea</b></p>	<p>All students are asked to carry their ARC at all times when in Korea, and will be asked to return it at airport immigrations upon departure.</p> <p><b>Students are to leave the country within 30 days from the last day of the semester</b> (due to completion of purpose of stay), regardless of their visa expiration dates. Once students leave the country in that month, some nationalities will not be able to re-enter without a new visa.</p>
<p><b>Are exchange students allowed to work?</b></p>	<p><b>On-Campus: No</b> <b>Off-campus:</b> D-2-6 visa holders are allowed to work part time, only with the approval of the Immigration Office. Students must first receive permission from their department, and ISSS will assist with the following procedures. ※ <i>Tutoring and construction work is <b>strictly prohibited</b>.</i></p>
<p><b>References</b></p>	<p><a href="#">Hi Korea</a> &amp; Phone Hotline: +82-1345 <a href="#">Korean Immigration Law</a> <a href="#">Korea Visa Portal</a> <a href="#">Websites to Embassies and Consulates</a></p>

## Living Costs

<b>Housing</b>	Approx. 600,000 KRW per semester (must be paid in a sum total within 2 weeks of arrival)
<b>Meals</b>	350,000 KRW per month ※ Monthly Meal Plans - 30 meals/month: 81,000 KRW - 45 meals/month: 112,500 KRW
<b>Transportation</b>	80,000 KRW per month (local)
<b>Total Living Cost</b>	<b>Approx. 800,000 KRW per month</b>

## ISSS (International Student and Scholar Services)

<b>Information Collection Before Arrival</b>	<p>1. <b>Date and Time of Arrival on Campus</b> for accurate dorm check-ins</p> <p>2. <b>Passport and Visa Copy</b> for submission to immigration office</p> <p>3. <b>Passport sized photo in JPEG</b> for government visa processing system <i>* you must bring a physical copy for alien registration</i></p> <p>4. <b>Tuberculosis Check-Up Report</b> for dormitory</p>
<b>Orientations</b>	<p>Compulsory sessions for all international students approximately for 3 days the week before courses start. (Wed.-Fri.)</p> <p>Info on life in Korea/Pohang, course registration, alien registration, housing, transportation, mobile phone/SIM cards, bank accounts, insurance, security &amp; health, etc.</p>

## Useful Links

<b>Korea Immigration Service</b>	<a href="https://www.immigration.go.kr/immigration_eng/index.do">https://www.immigration.go.kr/immigration_eng/index.do</a>
<b>Hi Korea (Online Government)</b>	<a href="https://www.hikorea.go.kr/Main.pt?locale=en">https://www.hikorea.go.kr/Main.pt?locale=en</a>
<b>POSTECH Language Education Center (POSLEC)</b>	<a href="http://poslec.postech.ac.kr/">http://poslec.postech.ac.kr/</a>
<b>Study in Korea</b>	<a href="http://www.studyinkorea.go.kr/en/main.do">http://www.studyinkorea.go.kr/en/main.do</a>
<b>National Health Insurance Service</b>	<a href="https://www.nhis.or.kr/english/index.do">https://www.nhis.or.kr/english/index.do</a>
<b>Korea Tourism Organization</b>	<a href="http://english.visitkorea.or.kr/enu/index.jsp">http://english.visitkorea.or.kr/enu/index.jsp</a>
<b>Pohang City Hall</b>	<a href="http://www.pohang.go.kr/eng/index.do">http://www.pohang.go.kr/eng/index.do</a>